final phase of the 2023 WTO Workshops on Subsidies Notifications

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11-12 December 2023

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| **Monday, 11 December 2023 (Room S3)** | |
| **TIME** | **ACTIVITY** |
| 09.30 – 09.45 | **Opening remarks and explanation of the programme**   * Recap of Phase 1 & 2 and Objectives of Phase 3 |
| 09.45 – 10.45 | **Presentation of Draft Subsidy Notifications (Part 1)**   * Participants present their final draft subsidy notifications. * Q&A session |
| 10.45 – 11.00 | **COFFEE-BREAK** |
| 11.00 – 12.30 | **Presentation of Draft Subsidy Notifications (Part 2)**   * Participants present their final draft subsidy notifications. * Q&A session |
| 12.30 – 14.30 | **LUNCH** |
| 14.30 – 15.15 | **External speaker 1: Experiences from other WTO Members**  **1. Background and Context**   * Brief history of the country's experience with subsidy notifications. * Mention of the frequency and regularity of their notifications.   **2. Structural Mechanisms in Place**   * How their internal system is set up for collating and notifying subsidies. * Roles and responsibilities of various departments and stakeholders.   **3. Challenges Faced and Overcome**   * Identifying and elaborating on the diverse challenges encountered in subsidy notification preparation, such as data gathering, legal aspects, or policy implications. * Strategies or changes they implemented to overcome those challenges. * Evaluating the results of implementing the strategies. * Discussing lessons learned, unintended consequences, and what they would do differently. * Highlighting the role of internal and external collaborations and assistance in navigating through challenges.   **4. Tools and Technologies**   * Use of any specific software, databases, or other tools that aid in the notification process. * Methods of keeping these tools up-to-date and ensuring their effective use.   **5. Benefits of Regular Notifications**   * Insights into the tangible and intangible benefits the country has experienced due to their consistency in subsidy notifications. * The role of these benefits in reinforcing the country’s commitment to regular notifications.   **6. Best Practices and Recommendations**   * Sharing the best practices that have emerged from their experience. * Offering recommendations for other Members struggling with notifications.   **7. Q&A** |
| 15.15 – 15.30 | **Coffee break** |
| 15.30 – 17.00 | **Presentation of Draft Subsidy Notifications (Part 3)**   * Participants present their final draft subsidy notifications. * Q&A session |
| 17.00 – 17.15 | **Closing remarks for Day 1** |
| **Tuesday, 12 December 2023 (Room S3)** | |
| **TIME** | **ACTIVITY** |
| 09.30 – 10.30 | **External speakers – 2 & 3: Experiences from other WTO Members**   * Strategies and best practices in streamlining internal processes for preparing notifications. * See the proposed outline for day 1 above * Q&A |
| 10.30 – 10.45 | **Coffee Break** |
| 10.45 – 12.30 | **Case Study on Addressing Challenges**   * Interactive session involving a case study and problem-solving exercises related to notification drafting. * Participants will be divided into smaller groups and each group will be assigned a specific topic for discussion. A facilitator will guide each group to ensure that the discussions stay on track and that key points are identified and recorded for sharing in the plenary. |
| 12.30 – 14.30 | **Lunch Break** |
| 14.30 – 15.30 | **Facilitated Group Discussions**   * Participants will engage in-depth, targeted discussions to exchange experiences, challenges, and best practices in smaller, more focused groups * Participants will be divided into smaller groups (depending on the total number of participants) and each group will be assigned a specific topic for discussion. A facilitator will guide each group to ensure that the discussions stay on track and that key points are identified and recorded for sharing in the plenary. |
| 15.30 – 15.45 | ***Coffee Break*** |
| 15.45 – 16.30 | **Group Discussions Feedback and Synthesis**   * Groups will present key takeaways from their discussions * Synthesizing learnings and brief discussions |
| 16.30 – 17.00 | **Closing Ceremony** |