final phase of the 2023 WTO Workshops on Subsidies Notifications

Geneve

11-12 December 2023

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| **Monday, 11 December 2023 (Room S3)** |
| **TIME** | **ACTIVITY** |
| 09.30 – 09.45 | **Opening remarks and explanation of the programme** * Recap of Phase 1 & 2 and Objectives of Phase 3
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| 09.45 – 10.45 | **Presentation of Draft Subsidy Notifications (Part 1)*** Participants present their final draft subsidy notifications.
* Q&A session
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| 10.45 – 11.00 | **COFFEE-BREAK** |
| 11.00 – 12.30  | **Presentation of Draft Subsidy Notifications (Part 2)*** Participants present their final draft subsidy notifications.
* Q&A session
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| 12.30 – 14.30 | **LUNCH** |
| 14.30 – 15.15 | **External speaker 1: Experiences from other WTO Members****1. Background and Context*** Brief history of the country's experience with subsidy notifications.
* Mention of the frequency and regularity of their notifications.

**2. Structural Mechanisms in Place*** How their internal system is set up for collating and notifying subsidies.
* Roles and responsibilities of various departments and stakeholders.

**3. Challenges Faced and Overcome*** Identifying and elaborating on the diverse challenges encountered in subsidy notification preparation, such as data gathering, legal aspects, or policy implications.
* Strategies or changes they implemented to overcome those challenges.
* Evaluating the results of implementing the strategies.
* Discussing lessons learned, unintended consequences, and what they would do differently.
* Highlighting the role of internal and external collaborations and assistance in navigating through challenges.

**4. Tools and Technologies*** Use of any specific software, databases, or other tools that aid in the notification process.
* Methods of keeping these tools up-to-date and ensuring their effective use.

**5. Benefits of Regular Notifications*** Insights into the tangible and intangible benefits the country has experienced due to their consistency in subsidy notifications.
* The role of these benefits in reinforcing the country’s commitment to regular notifications.

**6. Best Practices and Recommendations*** Sharing the best practices that have emerged from their experience.
* Offering recommendations for other Members struggling with notifications.

**7. Q&A** |
| 15.15 – 15.30 | **Coffee break** |
| 15.30 – 17.00 | **Presentation of Draft Subsidy Notifications (Part 3)*** Participants present their final draft subsidy notifications.
* Q&A session
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| 17.00 – 17.15 | **Closing remarks for Day 1** |
| **Tuesday, 12 December 2023 (Room S3)** |
| **TIME** | **ACTIVITY** |
| 09.30 – 10.30 | **External speakers – 2 & 3: Experiences from other WTO Members*** Strategies and best practices in streamlining internal processes for preparing notifications.
* See the proposed outline for day 1 above
* Q&A
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| 10.30 – 10.45 | **Coffee Break** |
| 10.45 – 12.30 | **Case Study on Addressing Challenges*** Interactive session involving a case study and problem-solving exercises related to notification drafting.
* Participants will be divided into smaller groups and each group will be assigned a specific topic for discussion. A facilitator will guide each group to ensure that the discussions stay on track and that key points are identified and recorded for sharing in the plenary.
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| 12.30 – 14.30 | **Lunch Break** |
| 14.30 – 15.30 | **Facilitated Group Discussions** * Participants will engage in-depth, targeted discussions to exchange experiences, challenges, and best practices in smaller, more focused groups
* Participants will be divided into smaller groups (depending on the total number of participants) and each group will be assigned a specific topic for discussion. A facilitator will guide each group to ensure that the discussions stay on track and that key points are identified and recorded for sharing in the plenary.
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| 15.30 – 15.45 | ***Coffee Break*** |
| 15.45 – 16.30 | **Group Discussions Feedback and Synthesis*** Groups will present key takeaways from their discussions
* Synthesizing learnings and brief discussions
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| 16.30 – 17.00 | **Closing Ceremony** |