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| **Date** | **Time** | **Activity** | **Participants (WTO)** | **Participants (Albania)** |
| ***4 November tbc*** | tbc | Arrival, tbc  Lodging: | **Mr Omar Rocchi**, Head of Logistics, Institute for Training and Technical Cooperation (ITTC)  **Ms. Vonai Muyambo**, Head, RTPC Unit, ITTC |  |

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| **Date** | **Time** | **Activity** | **Participants (WTO)** | **Participants (Albania)** |
| **Afternoon**  **5 November** | 13:15 | Meeting at Hotel Lobby -  Departure for University of Tirana | WTO Delegation:  Mr Omar Rocchi, Head of Logistics, ITTC  Ms. Vonai Muyambo, Head, RTPC Unit, ITTC | TBC |
| 14:00:15:00 | Meet with University Management | WTO Delegation | TBC |
| Meet with proposed RTPC team from the University | TBC |
| 15:30 – 15:45 | Break |  |
| 15:45 ‐ 17:30 | Tour of University of Tirana |

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| **Date** | **Time** | **Activity** | **Participants (WTO)** | **Participants (Albania)** |
| **Morning**  **6 November** | 8:30 | Meeting at Hotel Lobby | WTO Delegation | TBC |
| 9.00 – 10:30 | Meeting with Government officials | WTO Delegation | TBC |
| 10:30‐10:45 | Break |  |
| 10:45 – 12:30 | Visit Proposed Accommodations:   * Mak Albania Hotel * Marriott Hotel Tirana * Hotel Rogner Tirana | TBC |

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| **Date** | **Time** | **Activity** | **Participants (WTO)** | **Participants (Albania)** |
| **Afternoon**  **6 November** | 12:30 – 13:30 | Lunch | WTO Delegation | TBC |
| 13.30 – 16:00 | Continued Visit of Proposed Accommodations |  | TBC |
|  | 16:00‐17:00 | De‐brief and final meeting with the  University team |  |  |