

**Regional Workshop on Tariffs and Trade Notifications for Caricom countries**

Port of Spain, Trinidad and Tobago

13 - 14 February 2025

Draft Agenda

| **Thursday, 13 February 2025 (Day 1)** | | |
| --- | --- | --- |
| 8:30 - 8:45 | Welcome remarks | CDB  WTO |
| 8:45 - 9:00 | Participants introductions | All |
| 9:00 – 10:00 | Tariff and trade concepts together with regional notifications overview.  *- review of the current notification status*  *- WTO decisions/documents related to the notifications*  *- goal of the workshop* | WTO |
| 10:00 - 10:15 | COFFEE BREAK | |
| 10:15 - 12:00 | Experience sharing session on data notifications and data usage.  - *difficulties related to the notifications* *(communication between different government bodies)* | WTO, participants |
| 12:00 - 13:00 | LUNCH BREAK | |
| 13:00 - 14:45 | Tariffs data and notifications  *- minimum requirements vs recommended notification.*  *- common issues, how to avoid, detect and fix them efficiently*  *- how to prepare notification, possible formats, best practices* | WTO |
| 14:45 - 15:00 | COFFEE BREAK | |
| 15:00 - 16:30 | (continuation) | WTO |

| **Friday, 14 February 2025 (Day 2)** | | |
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| 8:30 - 8:40 | Recap of the previous day | All |
| 8.40 - 10:00 | Trade (imports) data and notifications  *- minimum requirements vs recommended notification.*  *- common issues, how to avoid, detect and fix them efficiently.*  *- how to prepare notification, possible formats, best practices.* | WTO |
| 10:00 - 10:15 | COFFEE BREAK |  |
| 10:15 – 12:00 | (continuation) | WTO |
| 12:00 - 13:00 | LUNCH BREAK |  |
| 13:00 - 14:45 | Advanced technical solutions to notifications to the WTO and other institutions.  *- ADN, automatic data notifications*  *- technical requirements*  *- benefits* | WTO |
| 14:45 - 15:00 | COFFEE BREAK |  |
| 15:00 - 16:00 | Data analysis, techniques, and tools *- tao.wto.org*  *- hstracker.wto.org*  *- world tariffs profiles*  *- new TAO (planed release in 2025 Q2/Q3)*  *- Open source tools, such as (R, Python)* | WTO |
| 16:00 – 16:30 | Participants evaluations, closing session, way forward | All |