

DRAFT AGENDA

Day 1 - Training

Period	Responsible Party	Activity
9.00-9.05	Chairperson	Opening Remarks
9.05-9.10	Executive Director, BNSI	Welcoming Remarks
9.10-9.15	Chief Executive Officer, CROSQ	Remarks
9.15-9.25	WTO Representative	Remarks
9.25-9.35	CARICOM Secretariat Rep. - Michele Lowe	Remarks
9.35-9.50	CROSQ Rep	Overview of TIE
9.50 – 10.00	Photo opportunity	
10.00-10.15	Break	
10.15-11.00	WTO Representative	WTO TBT Agreement @40+ Linkage to the TF Agreement
11.00-12.00	Representative Janet Lawrence -	WTO SPS Agreement
12.00-1.00	Lunch	
1.00-2.00	CARICOM Secretariat Rep. - Michele Lowe	WTO Trade Facilitation Agreement
2.00-2.45	TBD	TBD
2.45-3.00	Break	
3.00-4.00	WTO Representative	Implementation of the WTO Agreements – GRP SPS & TBT

Day 2 - Training

9-9.30	Representative from CROSQ	GRP and Workbook
9.30-10.00	Representative from Jamaica	National Experience
10.00-10.15	Break	
10.15-12.00	WTO Representative	Transparency
12.00-1.00	Lunch	
1.00-2.15	WTO Representative	Specific Trade Concerns/ Regulatory Cooperation
2.15-3.00	WTO Representative	TBD
3.00-3.15	Break	
3.15 – 4.00		Closing ceremony and handover of Certificates

Day 3 - AGM

9.00-9.05	Chair	Call to Order and opening Remarks
9.05-9.15	Chair	Administrative Matters <ol style="list-style-type: none"> 1. Verification of quorum 2. Agreement and approval of Agenda 3. ToR refresher
9.15-9.40	Secretary	Election of Executives
9.40 – 10:15	Chair	TIE Strategic Plan 2024 - 2029 and 2024 Annual Operation Plan Development
10.15-10.30	Break	
10.30-12.00	Chair	TIE AOP Development Cont'd
12.00-1.00	Lunch	
1.00-2.30	Chair	TIE AOP Development Cont'd
2.30-2.45	Break	
2.45-4.30		General discussion on: <ul style="list-style-type: none"> • Resource Mobilization for Strategic Plan / AOP • UNIDO project
4:30 – 4:35		AOB
4:35		Close of Meeting